

Guide for Authors

Last updated: December 2020

All manuscripts must be submitted electronically via the GJAE submission site.

Contributions are divided into the following categories: a) Scientific papers, b) Review articles, c) Discussion contributions, d) News, e) Economic facts and figures.

Manuscripts should adhere to the following formal requirements:

1. **Word processing program:** MS Word; an anonymized PDF file has to be submitted for review.
Font: for text: Times New Roman, 11 pt; for tables/figures: 9 pt
Line spacing: 1.5-spaced; **paragraphs** with standard format template.
2. **Text length:** Scientific papers should not exceed 8000 words including tables, figures, references. Please use page and line numbering. The current edition of Oxford Advanced Learner's Dictionary applies for spelling and grammar.
3. **Structure:** Scientific papers consist of: title of the article, abstract, approx. 6 keywords, introduction, main body, conclusion, bibliography, and if applicable, an annex. The **text breakdown** follows the decimal system: 1. Introduction, 2., 2.1, 2.1.1 etc. Section headings are in bold font (11 pt).
4. **Author names** (academic degree, given name, family name, workplace, postal address, e-mail address) are to be submitted with the title of the article on a separate page (please repeat the title of the article on the first page of the text). In case of several authors please state the contact author.
5. **Tables and Figures** are to be submitted after acceptance in an editable version (MS Office); figures without an outer frame.
6. **Tables** (Excel, Word) are to be numbered consecutively and given a heading. The table number and heading should be set flush left above the frame. Notes and source(s) should be set flush left below the frame. Sources should always be stated (including own diagram, own calculations etc.).
7. **Figures** should also be numbered consecutively and given a heading. The figure number and heading should be set flush left above the figure. Notes and source(s) should be set flush left below the frame. Sources should always be stated. Please ensure that you provide figures with distinct contrasts, sufficient font size and correct labelling of axes. Colored graphs with blue tones are welcome, as well as dashed lines and hatching in black-and-white figures. After acceptance, the dataset underlying figures should also be submitted if possible.
8. **Mathematical formulae and symbols** are to be written using the formula editor (font "Symbol", font size 11 pt) and should not exceed a width of 7.0 cm. Please number equations consecutively on the right-hand side.
9. **Numbers:** In the case of large numbers, please use a point as separator between thousands in German texts (e.g. 100.000) and a comma in English texts (e.g. 100,000).
10. **Abbreviations:** mill. for million(s); bill. for billion(s); % for per cent; p.a. for per year. Other abbreviations should be explained the first time they are used in the text.
11. To **highlight** text (please apply sparingly!) use **bold** print or *italics* (do not underline).
12. Format all **authors' names** in the text and in the references and bibliography in small caps (not capital letters!); except technical terms (e.g. Engel's Law).
13. **Footnotes** should be numbered consecutively and placed at the end of the respective page. Footnotes should not be used for references.
14. **Quotations** should be placed in quotation marks ("...") stating the source.
15. **Acknowledgements** should be placed after the bibliography.
16. A maximum of three **reviewers** may be suggested in a letter to the editor.

17. References and bibliography

References in the text must always be stated in sufficient detail to make the reference clear. In the case of press reports the name and publication date of the medium (e.g.: NZZ of 12.12.2015) are generally sufficient. Where text references cannot be allocated clearly by stating author, year and page only (e.g. BACH, 1979: 65), prevent confusion by adding further data (e.g. BACH, 2011a:65).

The **bibliography** is an alphabetic compilation of all the authors and sources of information named in the text. Provide a separate entry for each source. The customary “GJAE” standard (main purpose: bibliographically clear and sufficiently complete designation of the source) is illustrated clearly in the following examples. Abbreviations used in the text for the references (e.g. NZZ) are explained here. Page numbers should be stated where appropriate.

Examples:

Publications without an author

OJEC (Official Journal of the European Communities) (26.4.1980), No. L 108. Location or link.

AGRA-EUROPE No. 57/11 (14.03.2016) (2016a): Agrarmarktkrise: Deutschland und Frankreich im Schulterschluss. EU-Nachrichten: 1-2.

– No. 57/16 (18.04.2016) (2016b): Agrarministerkonferenz offen für obligatorische Mengengbegrenzung. Länderberichte: 37-39.

NZZ (Neue Zürcher Zeitung) relevant issue. – The specific issue(s) is/are to be stated in the text.

Monographs, anthologies and series

DAHINDEN, U. (2006): Framing. Eine integrative Theorie der Massenkommunikation. In: Hömberg, W. et al. (Eds.): Forschungsfeld Kommunikation. Vol 22. UVK Verlagsgesellschaft, Konstanz.

FUHS, F.W. (1985): Agrarverfassung und Agrarentwicklung in Thailand. Steiner, Wiesbaden.

LOBINGER, K. (2012): Visuelle Kommunikationsforschung. Medienbilder als Herausforderung für die Kommunikations- und Medienwissenschaft. Springer Fachmedien, Wiesbaden.

SEPPÄNEN, L. and C. FRANCIS (2006): Design of farmer education and training in organic agriculture. In: Kristiansen, P., A. Taji and J. Reganold (eds.): Organic agriculture – A global perspective. CABI Publishing, Wallingford: 407-420.

Journals

ACHILLES, W. and S. FRITZSCHE (2013): Kosten und Nutzen eines Tierschutzlabels in der Schweinemast. In: Landtechnik 68 (4): 235-241.

LIYANARACHCHI, G.A. (2007): Feasibility of using student subjects in accounting experiments: a review. In: Pacific Accounting Review 19 (1): 47-67.

Work reports, university theses and lectures

IHLI, H.J. and O. MUBHOFF (2013): Investment Behavior of Ugandan Smallholder Farmers: An Experimental Analysis. GlobalFood Discussion Papers 21. University Göttingen.

SAUER, J., T. PARK and J. GRAVERSEN (2007): Organic Farming in Denmark – Productivity, technical change and market exit. Paper prepared for presentation at the 47th annual conference of the GEWISOLA and the 17th annual conference of the ÖGA, September 26-28, 2007, Freising/Weihenstephan.

SCIENCE FOR ENVIRONMENT POLICY (2013): Nitrogen Pollution and the European Environment – Implications for Air Quality Policy. In-depth Report. European Commission, University of the West of England, Bristol. http://ec.europa.eu/environment/integration/research/newsalert/pdf/IR6_en.pdf, accessed May 22, 2017.