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The contents are divided into the following categories: a) Scientific papers; b) Discussion contributions; c) News; d) People, e) Book reviews; f) Economic facts and figures.

All authors of scientific papers agree to a formal review procedure (double blind peer review).

Please note the following requirements made of the formal structure of manuscripts:

1. **Word processing program:** MS Word

   **Font:** for text: Times New Roman, 11 pt; for tables/figures: 9 pt
   **Line spacing:** 1.5-spaced; paragraphs with standard format template.

   **Text length:** Scientific papers should not exceed ten printed pages of an issue in length. In the German Journal of Agricultural Economics approx. 5,000 characters with spaces correspond to one printed page (of pure text). Please number all the pages and the lines in the text in sequence. Automatic references (links) to other text parts or legends and automatic numbering are not admissible. Tables, figures, bibliographies etc. are included in the total length of all contributions.

   **Manuscripts** of scientific papers consist of: the title of the article, abstract, approx. 6 keywords, introduction, main body, conclusion, bibliography, where applicable the annex and all figures and tables. Authors are expressly encouraged to supply an anonymised PDF file for the review. For manuscripts written in German, the title of the article, abstract and keywords must be supplied in English as well. The respective current editions of the Duden® or Oxford Advanced Learner's Dictionary® apply for spelling and grammar.

   **The names of the authors** (academic degree, given name, family name, workplace, postal address, e-mail address) are to be submitted with the title of the article on a separate page (please repeat the title of the article on the first page of the text). Where more than one author is named please state the contact author.

   The length of a book review should be commensurate with the content of the book discussed.

2. **The text breakdown** is arranged following the decimal system: 1. Introduction, 2., 2.1, 2.1.1 etc.

   Section headings are in bold font (11 pt).

3. **Tables** must be mentioned in the text, e.g. “(cf. Figure 3)” or “as shown in Table 2”.

   In the event of publication they are to be submitted in an editable version (MS Office) and figures without an outer frame.

4. **Tables** (Excel, Word) are to be numbered consecutively by hand and given a heading (e.g.: Table 5. World trade in pork). The table number and heading should be set flush left above the frame. Sources and source(s) should be set flush left below the frame. Sources should always be stated (including own diagram, calculations etc.).

5. **Figures** should also be numbered consecutively by hand and given a heading (e.g.: Figure 3. Export data 2015). The figure number and heading should be set flush left above the figure. Sources and source(s) should be set flush left below the frame. Sources should always be stated. Please ensure that you provide figures with distinct contrasts, sufficient font size and correct labelling of the axes. Coloured presentations with blue tones are welcome, as well as dashed lines and
hatching in black-and-white figures. In the event of publication the dataset belonging to the figure should be submitted too where possible.

6. **Mathematical formulae and symbols** are to be executed in the font “Symbol” and using the formula editor (font size on the basis of 11 pt) (MS-Word) and should not exceed a width of 7.0 cm. Please number the formulae consecutively on the right-hand side.

7. **Numbers:** In the case of large numbers, please use a point as separator between thousands in German texts (e.g. 100.000) and a comma in English texts (e.g. 100,000).

8. **Abbreviations:** mill. for million(s); bill. for billion(s); % for per cent; p.a. for per year. Other abbreviations should be explained the first time they are used in the text.

9. To **highlight** text (please apply sparingly!) use **bold** print or **italics** (do not **underline**).

10. Format all **authors’ names** (in the text and in the references and bibliography) in SMALL CAPITALS (not capital letters!); the only exceptions are names that have become termini technici (e.g. Engel’s Law). – See under References on how to quote.

11. **Footnotes** should be numbered consecutively and entered at the end of the respective page. Footnotes should not be used to show individual references.

12. **Quotations** should be placed in quotation marks (“...”) stating the source.

13. **Thanks/Acknowledgements** – where desired – should be placed after the bibliography.

14. A maximum of three **reviewers** may be suggested.

15. **Revisions** should be submitted within four months.

**References and bibliography**

References in the text must always be stated in sufficient detail to make the reference clear. In the case of press reports the name and publication date of the medium (e.g.: NZZ of 12.12.2015) are generally sufficient. Where text references cannot be allocated clearly by stating author, year and page only (e.g. BACH, 1979: 65), prevent confusion by adding further data (e.g. BACH, 2011a: 65).

The bibliography is an alphabetic compilation of all the authors and sources of information named in the text. Provide a separate entry for each source. The customary “GJAE” standard (main purpose: bibliographically clear and sufficiently complete designation of the source) is illustrated clearly in the following examples. Abbreviations used in the text for the references (e.g. NZZ) are explained here. Page numbers should be stated where appropriate.

**Examples:**

**Publications without an author**

OJEC (Official Journal of the European Communities) (26.4.1980), No. L 108. Location or link.  


NZZ (Neue Zürcher Zeitung) relevant issue. – The specific issue(s) is/are to be stated in the text.

**Monographs, anthologies and series**


Journals


Work reports, university theses and lectures

